

PERSONNEL BOARD MINUTES OF THE MEETING OF APRIL 25, 2014

Attending:	Gabriel Paez	Chairperson
	Moj Khaghan Danial	Vice Chairperson
	Matthew Krieger	Associate Member
	Ivette Borrello	Associate Member
	Lori Gold	Associate Member
	Rosalie Pincus	Associate Member
	George Castell	Employee Member
	Christopher Diaz	Employee Member
	Evette Phillips	Employee Member
	Sylvia Crespo-Tabak	Human Resources Director and City Liaison

The Personnel Board meeting was called to order at 9:02 a.m. by Gabriel Paez, Chairperson.

Item 1: Approval of Job Descriptions for Classified Service:

- a. Case Worker Assistant:
Upon motion by Associate Member Gold, seconded by Associate Member Krieger, with all in favor, the Case Worker Assistant Job Description was approved as written.
- b. Recreation Attendant:
Upon motion by Associate Member Pincus, seconded by Associate Member Gold, with all in favor, the Recreation Attendant Job Description was approved as written.

Item 2: AFSCME Collective Bargaining Agreement:

City Liaison Crespo-Tabak informed the board that on April 21, 2014, bargaining unit members ratified the agreement between the American Federation of State, County & Municipal Employees (AFSCME) and the City. The same was later ratified by the City Commission on April 23, 2014. AFSCME is the first group to accept the Condrey classification and compensation recommendations of the study conducted in 2009. City Liaison Crespo-Tabak explained the Condrey study.

Chairperson Paez inquired on the number of members who are represented by this union. City Liaison Crespo-Tabak mentioned that approximately 350 employees are represented by AFSCME.

Associate Member Pincus inquired regarding the cost of living adjustment (COLA) due to employees covered by AFSCME. City Liaison Crespo-Tabak stated that the City and AFSCME agreed to a 2% effective April 1, 2014, and a 1% effective April 1, 2015.

Item 3: Personnel Rules:

Vice Chairperson Khaghan Danial opened with a brief explanation on the progress of the meetings with the collective bargaining units' legal counsel and that Susan Potter Norton will be on vacation until Monday, May 5, 2014. Vice Chairperson Khaghan Danial also requested that a hard copy and electronic version of the revised Personnel Rules be provided to the Board prior to the formal presentation.

The board discussed dates for a special Personnel Board meeting to review and discuss the revised Personnel Rules. The board agreed upon Friday, May 9, 2014, contingent on the availability of the Commission Chambers.

Chairperson Paez stated that the suggestions will be entertained by the Personnel Board. The board continued the discussion regarding the amount of time the Personnel Board sub-committee spent on reviewing and modifying the Personnel Rules. Chairperson Paez moved to accept comments from the legal counsel for the Unions no later than Friday, April 25, 2014. It was then emphasized that all recommendations must be received by the Human Resources Department no later than the close of business on Friday, April 25, 2014. The motion was seconded by Vice Chairperson Khaghan Danial and passed unanimously.

Employee Member Castell stated he will not be able to attend the meeting scheduled for Friday, May 23, 2014, due to schedule changes in the Code Compliance Department to Alpha/Bravo shifts for the Memorial Day weekend festivities. Chairperson Paez made a motion to move the meeting to Friday, June 3, 2014. City Liaison Crespo-Tabak pointed out that the Personnel Board meetings are recorded and that any date would need to be reviewed with the City Clerk's office for availability of the Commission Chambers. Chairperson Paez suggested scheduling a meeting for Friday, August 22, 2014. A motion was subsequently made by Vice Chairperson Khaghan Danial and seconded by Employee Member Diaz.

Item 4: Open Forum Discussion

Meeting Calendar:

The meetings held during May, 2014, are to be advertised as follows:

Special Personnel Board meeting:

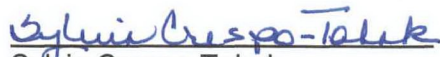
Date: Friday, May 9, 2014
Time: 9:00 a.m.
Location: Commission Chambers

Regular Personnel Board meeting:

Date: Friday, May 23, 2014
Time: 9:00 a.m.
Location: Commission Chambers

Associate Member Gold mentioned that she will not be available to attend the meeting scheduled for Friday, May 23, 2014.

The meeting adjourned at 10:20 a.m.


Sylvia Crespo-Tabak
Human Resources Director